BHARAT SANCHAR NIGAM LIMITED

( A Government of India Enterprise )

From To

The Chief General Manager CGM STR /STP

Bharat Sanchar Nigam Limited ALL HEADS OF SSAs

Tamilnadu Circle GM NW-OPS-CFA

Chennai – 600 002. GM( S&M)-CM/CFA

 GM(EB)/GM(NC)

 GM (NWP)CM /CFA

 GM(NWO-CM) TR/CBT

 DGM(NWO)CFA

 Principal RGMTTC/REM Chennai.

**No. DPC/12-17/2010/Part-II/ dated at Chennai – 2 the 27/09/2012**

 Sub**:** Preparatory exercise for All India Eligibility List of JTOs(T)-

 preparation of assessment sheet-reg.

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 Kindly find enclosed copy of BSNL HQs,New Delhi letter No. 2-15/2012-Pers.II dated 17-09-2012 on the subject cited above.

 The eligibility list of JTOs in respect of Tamilnadu Circle in Annexure-I,II & III are available at Tamilnadu Circle Intranet which can be had for kind reference . All OC/SC eligible JTOs (as per SDE(T) RR) up to recruitment 2001 and all eligible ST JTOs up to recruitment 2005 come in the said eligibility list. (A remark had been made against the names of those JTOs appearing in the eligibility list who have been declared successful in the LDCE held on 04-03-2012).

 It is requested to forward the ACRs and screening committee report in respect of eligible JTOs pertaining to your SSAs / Units for seven years for the period from 2003-04 to 2009-10 along with vigilance clearance to this office on or before 15-10-2012 for onward transmission to BSNL ND Head Quarters.

 Assessment sheet must be furnished in the prescribed format (copy enclosed). Soft copy of the Screening Committee Report along with vigilance clearance should be sent to following e-mail address “ads1sai@rediffmail.com.

 In this connection, it is also instructed that the action on below bench mark cases may be taken as per norms before sending ACRS / APARs and screening committee report. Supporting documents such as APAR shown certificate status of the appeal etc. are to be submitted for below bench mark cases without fail.

 SSA Heads may ensure that Xerox copies were taken for the ACRs/APARs being forwarded by the concerned authorities. And also it may be ensured that all the ACRs/ APARs are in full and reviewed properly.

Encl: As above. /sd/

 (K.OYYARI)

 Asst. General Manager (Staff)

 O/o CGM, BSNL, TN Circle, Chennai – 600 002.

PROFORMA -ANNEXURE

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **SNO** | **NAME OF THE JTO[S/SHRI/SMT.]** | **CAT** | **HRMS.NO** | **DOB(DD/MM/YYYY)** | **Rec.Yr./date of joining as JTO** | **Rect.Circle** | **Present Circle** | **ACR/APAR grading & Adverse remarks if any** | **Current Vigilance status** | **Remarks if any in view of charge sheet /penalty given and its currency**  | **Recommendation of the committee** |
| **2003-2004** | **2004-2005** | **2005-2006** | **2006-2007** | **2007-2008** | **2008-2009** | **2009-2010** |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 1 | xyz. A | OC | XXXXXXXXX |   |   |   |   | VG | EXC | 1.3PS5.5VG5.2VG | 7OS2.9PS2.1NA | VG | 2.3PS4.0G5.7VG | VG |   |   |   |
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